



PRIX
À PARTENTIÈRE
2018 • 6^E ÉDITION

30 000\$
In prize!

**Recognizing the people and organizations
working to increase the social participation
of people with disabilities**

2018
Edition

.....
NOMINATION BOOKLET

Application deadline
February 16, 2018
.....

Proud Partner





**MESSAGE
FROM THE
SPOKESPERSON**

The world belongs to everyone. Every human being is entitled to have access to it. That is why it is fitting to reward individuals and organizations that enable people with disabilities to participate actively in society, at school as much as at work and at play.

I am very proud to be the spokesperson for the À part entière award for a fourth year.

I urge everyone who works to make Québec a place where all citizens can thrive, no matter what their physical or intellectual condition, to submit their nomination for the À part entière award. If you know individuals or organizations deserving of having their achievements highlighted, you can nominate them as well. You have until February 16, 2018, to do so.

The Oscars award those who shine on the silver screen. The À part entière award rewards those who shine on the stage of life. And who make others shine.

Thank you !

Stéphane Laporte

Spokesperson

À part entière award



MESSAGE FROM THE CHAIR

This year, the Office des personnes handicapées du Québec is launching the sixth edition of its À part entière award. This prize highlights the work, which goes unrecognized all too often, of individuals and organizations that make a tremendous difference in the lives of people with disabilities by reducing the barriers to their social participation.

For this edition in particular, Québec schools are invited to participate and submit nominations in the category entitled “School boards and elementary or secondary schools which support educational success.” This new category, added to the four other existing ones, was created to underline the importance of the academic success of students with disabilities and the impact of this success on their social participation.

Ultimately, five award winners, one per category, will be celebrated for their achievements and initiatives at an official ceremony to be held at the Québec National Assembly in the spring of 2018. Some of these winners will also receive a bursary of \$10,000.

Participate and promote your accomplishments or those of a person or an organization in your community. Through these promising courses of action, we will, together, build a more inclusive society!

Martin Trépanier

Chair, Board of Directors

Office des personnes handicapées du Québec

THE À PART ENTIÈRE AWARD

Are you, or do you know, a person or an organization that contributes to increasing the social participation of people with disabilities? The À part entière award pays tribute to these contributors to our society. Submit an application today!

In all, five recipients will be honoured and \$30,000 in bursaries will be awarded.

The À part entière award reflects the Equals in Every Respect: Because Rights are Meant to be Exercised government policy, adopted in 2009. In recognizing meritorious achievements, the Office des personnes handicapées du Québec hopes that these initiatives will be a source of inspiration for all Quebecers.

Eligibility requirements.

1. Nominees (people or organizations) must reside or have their head office in Québec.
2. The application must relate to a series of activities, achievements or measures by a person or an organization, with the aim of increasing the social participation of one or more people with disabilities in Québec.
3. Winners of a previous edition of the À part entière award may not submit an application unless it applies to a different achievement than that for which a prize was previously awarded.
4. Only complete applications will be evaluated.

Other information about applications

- > **Applications must fall into one of the following categories :**
 - Individuals ;
 - Non-profit organizations ;
 - Municipalities, regional county municipalities and other communities ;
 - School boards and elementary or secondary schools¹ which support educational success ;
 - Government departments and their networks, public and parapublic agencies.
- > **Individuals or organizations may submit their own application.**
- > **Nominations may be posthumous.**
- > **An application may only be submitted once, even if it is submitted by different people. The evaluation committee will only analyze one file per candidate.**
- > **The following people may not be nominated:**
 - Members of the board of directors of the Office ;
 - Employees of the Office ;
 - Partners of the event.

Evaluation process.

The nominations received will be evaluated by an internal committee of the Office to determine the finalists in each of the five categories of the award. A jury formed by the Office will then choose the winners from the list of finalists. One winner per category will be selected.

¹ Public or private.

Award ceremony and prizes

The awards will be given out during an official ceremony to be held at the Québec National Assembly in May or June of 2018, during the Semaine québécoise des personnes handicapées.

The winners in the “Individual” and “Non-profit organization” categories will receive a bursary of \$10,000 each in addition to the “À part entière” award. The winners in the “Municipalities, regional county municipalities and other communities” and “School boards and elementary and secondary schools which support educational success” categories will receive a bursary of \$5,000².

Evaluation criteria

The nominations will be evaluated using the following four criteria³ :

- **Relevance (30 points) ;**
- **Impact (30 points) ;**
- **Partnership and collaboration (25 points) ;**
- **Originality (15 points).**

² These two bursaries must be used for a project or service aimed at increasing the social participation of people with disabilities.

³ For more information on the evaluation criteria, see the “evaluation questionnaire” section, which must be completed and enclosed with the registration form.

INFORMATION FOR SUBMITTING AN APPLICATION

IMPORTANT: Before completing the questionnaire, please read the following information carefully.

Contents of a complete nomination

- > Registration form, completed and signed.
- > Short presentation of the nomination, which must be no longer than a single-sided **8 1/2 x 11-inch** page, in **Arial 11, 1.5 interspace**. Any portion of the text which exceeds this limit will not be considered in evaluating the nomination.
- > Completed evaluation questionnaire (see the “evaluation questionnaire” section).
- > Optional: any other relevant document (newspaper article, congratulatory letter, letter of support, etc. Three (3) documents maximum).

Where can I get an application form?

The application form can be downloaded from the website of the Office, at www.ophq.gouv.qc.ca/PrixAPE. This document is also available in English and in adapted format, on the Office website or upon request.

How can I submit an application?

Complete the registration form online

Available at www.ophq.gouv.qc.ca/PrixAPE, and enclose the required documents.

By e-mail

prixape@ophq.gouv.qc.ca

In writing:

Patrick Inthavanh
À part entière award
Secrétariat général
Office des personnes handicapées du Québec
309, rue Brock
Drummondville (Québec) J2B 1C5

Deadline

The deadline for applications is Friday, February 18, 2018, at 4:30 p.m.
Any nominations received after this date will be deemed inadmissible.

For information

Patrick Inthavanh
À part entière award
Secrétariat général
Office des personnes handicapées du Québec
309, rue Brock
Drummondville (Québec) J2B 1C5

E-mail: prixape@ophq.gouv.q.c.ca
Phone: 1 866 680-1930, extension 18523
Fax: 1 819 475-6493
TTY: 1 800 567-1477

Remarks

- > The nominator must inform the person or organization of the nomination and ensure that the information submitted is accurate. Non-confidential information submitted may be made public for promotional purposes.
- > The Office will only communicate with the contact person of the nominated organization.
- > Individuals who nominated third parties will only be contacted if the Office requires further information about the nomination.
- > The documents included in the nomination file will not be returned.



REGISTRATION FORM

NOMINATION

ADMINISTRATIVE REGION : _____

CATEGORY (check off the appropriate box) :

- Individual
- Non-profit organization
- Municipality, regional county municipality and other communities
- School boards and elementary or secondary schools which support educational success
- Government departments and their networks, public and parapublic agencies.

Name of the person **OR** organization nominated: :

Address : _____

City : _____ Postal code : _____

E-mail : _____

Phone : _____

Name of the contact person in the case of an organization:

Position of the contact person : _____

NOMINATOR

Name of the nominator, **if different** from the nominee or the contact person of the nominated organization: :

Organization, where applicable : _____

Address : _____

City : _____ Postal code : _____

E-mail : _____

Phone : _____

Reminder: Any request for information by the Office will be referred to the nominator.

Signature : _____

Date : _____



Evaluation questionnaire⁴

(To enclose with the registration form)

1- Relevance (30 points).....

How are the actions taken relevant to the educational success or social participation of people with disabilities?

Show how these actions:

- contribute to reducing barriers to the social participation of people with disabilities ;
- are related to the challenges, priorities and vehicles for action of the Equals in Every Respect policy;
- are inclusive, that is to say, are addressed to all;
- can be used as examples and reproduced in different areas or regions.

500 words maximum. _____

⁴ The answers to the questionnaire may be transmitted in another, clearly identified document (the instructions must be followed and the number of words must not exceed the limit).

2-Impact (30 points).....

What is the impact of these actions on the educational success or social participation of people with disabilities ?

Show how these actions :

- create lasting and concrete results for the social participation of people with disabilities ;
- have lasting effects in the community, whether local, regional or Québec-wide ;
- have a positive impact in the life of one or more people with disabilities.

500 words maximum. _____



3- Partnership and collaboration (25 points).....

Were the actions carried out in partnership or collaboration with various players ?

Do these actions stem from a proactive attitude by the nominee and do they demonstrate the ability to involve or mobilize various partners or collaborators ?

Were these actions carried out using a cohesive and cooperative approach with the various community players? Are they recognized as such ?

300 words maximum. _____

4- Originality (15 points).....

How are these actions original and novel ?

How are these actions advancements over what is currently done in Québec ?

Do these actions surpass what is normally expected regarding the job description of the nominee or the legal obligations or mandate of an organization ?

300 words maximum. _____

Checklist

Before sending in the questionnaire, make sure that it contains:

- > **The duly completed and signed registration form ;**
- > **The short text presenting the nominee ;**
- > **The completed evaluation questionnaire⁵ ;**
- > **The optional supplementary documents.**

⁵ The answers to the questionnaire may be transmitted in another, clearly identified document (the instructions must be followed and the number of words must not exceed the limit).

*Office des personnes
handicapées*

Québec

